

ACORN HILL WALDORF KINDERGARTEN & NURSERY
9504 BRUNETT AVENUE SILVER SPRING, MD 20901
School Year 2016 - 2017



PARENT-CHILD REGISTRATION and CONTRACT

Birth to Three Parenting classes at Acorn Hill provide a supportive structure that builds and bridges the family experience before the child is ready for an independent school experience. Parent-Child classes are for children 2 to 3 years old with their parent or caregiver. The class is held 1 day per week, Thursday or Friday, from 9:15 to 11:30 am. Classes will have a minimum of 4 and a maximum of 10 parent participants.

Full year follows the school-year calendar, September 15 through June 9 and has 8 parent-only evening classes.

Fall semester is September 15 through December 16, 13 weeks with 3 parent-only evening classes.

Spring semester is January 5 through June 9, 22 weeks with 5 parent-only evening classes.

To register, please complete this form and send with your check payable to Acorn Hill for the deposit indicated below. The remainder of the tuition will be billed in installments of \$269.50 monthly according to the payment schedule on reverse. Class size is limited and early registration is recommended. There will be no refunds for days missed. Diversity Fund and Tuition Assistance applications may be submitted to us for grant award consideration.

CHILD 1: *(check choice)*

Th Fri **Full:** Total \$2695 Deposit \$539.00
Th Fri **Fall:** Total \$1100 Deposit \$301.50
Th Fri **Spring:** Total \$1800 Deposit \$452.50

Name _____

Date of Birth _____ Gender _____

Please list allergies or other conditions: _____

Previous Acorn Hill class(es): Infant 1 or 2 Toddler

How did you hear about us? _____

PARENT/GUARDIAN 1: *please print*

Name _____

Street _____

City & State _____

Zipcode _____

Home Phone _____

Cell Phone _____

Email _____

Occupation _____

CHILD 2: *(check choice)*

Th Fri **Full:** Total \$2695 Deposit \$539.00
Th Fri **Fall:** Total \$1100 Deposit \$301.50
Th Fri **Spring:** Total \$1800 Deposit \$452.50

Name _____

Date of Birth _____ Gender _____

Please list allergies or other conditions: _____

Previous Acorn Hill class(es): Infant 1 or 2 Toddler

PARENT/GUARDIAN 2: *please print*

Name _____

Street _____

City & State _____

Zipcode _____

Home Phone _____

Cell Phone _____

Email _____

Occupation _____

This tuition contract is made between _____ (Parent/Guardian 1),
 _____ (Parent/Guardian 2),

and Acorn Hill Waldorf Kindergarten & Nursery. The tuition agreement represented by this contract is a commitment for the program as stated in this registration form.

CONTRACT PROVISIONS

1. The deposit for each child is payable upon registration and holds your enrollment until the start of class. In the event a child is withdrawn before the start of classes, 50% of the deposit is withheld.
2. Tuition is payable in installments of \$269.50 for all classes. All payments are due on or before the first of each month.
3. The following payment schedules apply:

	<u>Full</u>	<u>Fall</u>	<u>Spring</u>
<u>Deposit</u>	\$539.00	\$301.50	\$452.50
<u>Installments</u>	269.50	269.50	269.50
<u># of months</u>	X 8 (Sept – Apr)	X 3 (Sept – Nov)	X 5 (Jan – May)
<u>TOTAL</u>	<u>\$2695.00</u>	<u>\$1110.00</u>	<u>\$1800.00</u>

4. If space allows, switching from Fall semester to Full program must be made by October 31 to receive the Full program rates.
5. Tuition for late or mid-year enrollment will be prorated and a tuition adjustment will be due with the contract to bring the billing in line with the remaining monthly installments.
6. Any grants awarded by us will reduce your annual/semester tuition and will be credited equally against the installment payments.
7. There are no tuition credits for missed classes and no tuition transfers for switched attendance days.
8. Tuition installments that remain unpaid after the 10th of the month in which they are due are subject to a late fee of \$25 per enrollment. After 30 days, overdue tuitions are subject to collection action with reasonable court and legal fees assessed to delinquent accounts.
9. Accounts subject to collection will be assessed interest on overdue balances at the Maryland statutory rate or 12% annually, whichever is less. Payments on past-due accounts are applied first to late fees, interest and collection fees and then to the oldest outstanding balances.
10. For accounts more than 30 days past due, alternative payment plans may be agreed upon with the Finance Officer. Without such a good-faith plan established, parents will be required to keep children home.
11. If a child is withdrawn from the program during the school year from Acorn Hill for any reason, a 30 day written notice is required and contracted tuition will be prorated to the last date of attendance plus a 30 day cancellation fee.

I/we agree to the terms of this tuition contract for the total due for the school year.

signature of parent/guardian 1 *date* *signature of parent/guardian 2* *date*

Acorn Hill Waldorf Kindergarten & Nursery does not discriminate on the basis of race, gender, sexual orientation, religion, national or ethnic origin in its administrative or admissions policies.

Office use only:
 Date received: _____ Admin: DS _____ QB _____ Dep _____ Recurring _____